

National Kaohsiung University Regulations for Minors

Article 6 passed in the second Academic Affairs Meeting on Nov. 22, 2005

Article 3 passed in the fourth Academic Affairs Meeting on Mar. 31, 2006

Article 1 passed in the fifth Academic Affairs Meeting on Jun. 13, 2006

Article 1, 3, and 6 amendment filed by MOE Tai Gao (2) Zi NO. 0950133669 Letter on Sep. 25, 2006

Article 1. The regulations are established according to the University Act, the Degree Conferral Law, and National Kaohsiung University Academic Regulations.

Article 2. Each department should set up the number of accepted students, the evaluation standards and the requirements in accordance with these regulations for offering courses as requirements for a minor.

Article 3. Students can select a department of NUK or other universities for a minor prior to registration in the first semester of their second year through the first semester of their final year (not including any extended study period).

Those who have been approved of the application are not allowed to re-apply, not including those who made a switch between the major and the minor due to the transfer across the departments.

Article 4. Students who want to apply for a minor need to submit the applications together with the transcript of all semesters by the deadline scheduled in school calendar. After the application is approved by the chairpersons of both departments, the chairpersons of both colleges, and the Dean of Academic Affairs, students can start taking courses for a minor within the regulated date in the first semester of the academic year.

Article 5. Students with a minor shall take required courses of the department of the minor, and must complete a minimum of twenty required credits in the department of the minor.

Article 6. In addition to take the minimum credits of the major department, the credits required for a minor should also be taken. **If there is any overlap between required and elective courses for the minor and those for the major, the minor department should assign the replacement courses for students to take to make up these credits. And a written document about the assignment of the replacement courses should be filed at Division of Academic Affairs.**

Article 7. The grades of the courses taken in the minor department are calculated together with those taken by the major department when calculating the grade average at the end of each semester. If students fail any of the courses taken for the minor, relevant regulations of **National Kaohsiung University Academic Regulations** will apply.

Article 8. Those who made a switch between the major and the minor due to the transfer across the certificate of degree departments need to submit the application by the deadline of course addition and dropping in the first semester.

Article 9. For those students with a minor who transfer to another university or leave the university, the name of the minor and the courses for the minor should be listed on their certificates of study

or transcripts.

Article 10. Students who complete the credits for a minor will have the minor listed on their diplomas, Chinese/English certificates of degree , and Chinese/English transcripts of all semesters.

Article 11. After extending graduation for two years, any students who still have not completed the required credits for their minor in a department, but have completed the credits for their major must give up their minor. All of the courses taken for the minor are regarded as elective courses, and the credits of those courses admitted as related with their major can be included in the minimum credits of graduation from their major..

Those who give up their minor need to issue the application by the scheduled deadline in the last semester of their graduating academic year of their major. Those who go past the time limit shall be allowed to extending their graduation for one semester.

Article 12. If students fail to complete the required credits for their minor department during the extended year of study, they will not be issued any certificate related with a minor.

Article 13. Students who request the university to open other classes within the time limit for degree completion must pay Credit Hour Tuition. Students who need to extend study period to graduate need only pay per credit if they take nine or fewer credits. Those who take ten or more credits must pay the total tuition for the semester

Article 14. If the courses required by the minor are related with experiments or internship, students are supposed to pay the fee for experiment material or internship.

Article 15. These Regulations shall be published and implemented after approval by the Academic Affairs Meeting and filed with the Ministry of Education for record. The same shall be applicable in the event of any amendment.